



Anna Beam

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Biography

Anna Beam is the C-Suite Executive Assistant & Office Manager at **Engenius**, a web design & digital marketing agency based out of South Carolina, USA. Anna has been in the assisting industry since 2012, and is passionate about encouraging other administrators. She is the creator and host of **The Influential Assistant podcast**, where she uses her vibrant personality to share relatable stories and honest takes on life as an Executive Assistant. Anna lives in the Upstate of South Carolina with her high-school-sweetheart husband, 2 year old daughter, and their dog. You can find Anna on Instagram @**Annabeam.ea** or reach her at **annabeam.ea@gmail.com**

Session: Podcasting: Your Voice. Your Platform

Have you ever been curious about how to start a podcast? In this review of podcasting basics and a tour of Anchor.fm, Anna Beam – creator and host of The Influential Assistant podcast – will take you through the steps to create your podcast identity, publishing that first episode, and some tips and tricks she’s learned along the way. Your voice is important - rise up and be heard!

to buy this session for personal use or to share with your team

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to make an appointment to speak to us about booking Anna to speak to your team either virtually or in person



This session is worth 0.5 IAAP recertification points.